

**Laura and Peter Mossakowski Family Dog Park, LTD Committee Meeting**

**Date & Location: April 11th, 2018 @ 9:15am** at Laura Mossakowski LLC (2555 Continental Dr.; Green Bay, 54311)

**Meeting Began: 9:15am**

**In attendance: Stephanie Schlag, Laura Mossakowski, Toni McBride, Jennie Wertel, Paul Theys, Mark Schuster, Sami VanDreese**

**Secretary Report:**

Approval of March 2018 minutes: Paul, Toni

**Treasurers Report:**

Current Balance: $12,542.67

Outstanding Bills: Lizer was paid $500, owe $3500 yet

Incoming Donations: K9 Karnival, donations, etc.

Statement of balance to be kept with the Village with the pass sales with funds to be used for capital improvements

**Community Fundraising:**

**Grant Writing** – UPDATE on Intern – SNC student interested and looking to start (not part of school so it will be with an open ended date)

Also looking to have some community members working together to increase grant options

UWGB position still posted

**K9 Karnival is just around the corner!**

**Dog Park Branded items for sale online**

**Old Business:**

K9 Karnval Planning (running topic) – Coordinator and Co-coordinator roles to lead event

Date: May 12th, 2018 10am – 2pm (Volunteers from 8:30am – ~3:00pm)

Coordinator/Co-coordinator Roles: Sandy Kemper & Charity Schneider

Options for having a “package” with a coffee mug purchase or similar with the ticket – Through Café Press, purchase item and bring receipt for the K9 Karnival admission and pass. Items added to Café Press.

Previous booth/vendor list reviewed and will get letters inviting them to join us again. Add in other suggestions to build on the list.

Previous donors to be contacted and followed up with.

Updates: some additional have come in. May 5th deadline to allow for basket assembly.

Volunteers to be sought yet, looking to fill in some spaces at various booths and events.

Updates: Toni to follow up with a few local highschools to help with setup/take down

Key volunteers at the event to wear some type of visible matching attire to help guide. (Vests, etc.)

Updates: Vests for key volunteers

Karnival Info put on poster to go in Kiosk and potentially on fence

Updates: Charity looking to revamp the poster from years past and Village can print it if submitted by 4/27/2018 (TWO WEEKS from now)

Phase II+ Planning (running topic) – need a closer idea / update estimates for items for future planning to help decide what will actually be in Phase II but initial thoughts include:

\*Water Bubbler with human and dog faucet/washer – cost of running water needed

Est: $40-50,000 (based on where hook-up allows)

Proposed site and looking to get bids

Permits being sought over next month or so

Trail-head Building and Area

Est: $300,000

Bridge cost

Est: $300,000

Entrance Structures and Picnic Shelter in Park

Est: $40,000

Kayak Launch

Est: $8,000 – may have some options for grants

Additional Parking & Lighting Option  
 Est: $25-30,000

\*Agility course/equipment – potentially donated and seek rocks/logs and natural items (Some logs for natural structures donated from the Village)

Further Shade Structures – for further options in small dog area

Other – based on available funding, estimates, and available grants

Options for some shade structures for entrance areas to be built from Costco, etc.

\*Items to focus on for 2018

**Next Meeting Dates:** May 9th @ 9:15am at Laura Mossakowski LLC (2555 Continental Dr.; Green Bay, 54311)

**Construction & Maintenance Updates:**

Spring Work Day Plan (running topic) – need to stain, fertilize, plant around the fencing, mud-prone areas,

Fertilizer would need to be pet safe or a plan to make it a safe time to do it – get Lizer’s input/feedback

May need post hole digger to dig in gravel area for plants

In spring look to re-seed areas that are sparse – Lizer to help with partitioning areas and re-seeding

Stain rest of the posts

Concrete posts to replace the wooden posts

Limestone screenings to replace some of the pea-gravel areas that aren’t holding up well

Gravel added to path? - Limestone screenings so it packs better and acts as disinfectant for shoes

Little Free Library Station – needs post (station already donated) – needs park commission approval

Set out the logs and other items from Village

Tentative Date: June 9th, 2018 - 9am – 12pm – Lunch provided

Tractor needed to dig post holes

2017 Rec. Trail Grants are due May 1 – 50% match with a cap. of $45,000 ($90,000 project) with every 3rd year being a larger project. Look into options as they open this year keeping in mind that the projects often have to be done within a year (larger projects sometimes given 2 years). Likely need to postpone until 2019 due to the Village needing to approve the process and submit the application.

Can be done in phases

**Meeting Adjourned: 11:00am**

**Tabled for a future meeting:**

**New Business (To be discussed based on time availability, K9 Karnival Planning and Construction updates are priority):**

Further Discussion/Thoughts: Outline Memorial Donation Options – benches ($2,500 minimum), another hydrant ($2,500 minimum), parts of the park (structures), large rocks ($500 based on donation of rock), have list of tangible and intangible items listed and outlined

Looking to maybe open options for other organizations such as Boy Scouts as well as NWTC to help with some of the structure building that may be in the future

Ambassador volunteers – can contact Charity and some type of meeting to be had to ensure that we have a good understanding of the goals of the role.

Vests – Logo or patch to potentially be applied