

**Laura and Peter Mossakowski Family Dog Park, LTD Committee Meeting**

**Date & Location: May 9th, 2018 @ 9:15am** at Laura Mossakowski LLC (2555 Continental Dr.; Green Bay, 54311)

**Meeting Began: 9:15am**

**In attendance: Sami VanDreese, Toni McBride, Jess Danen, Laura Mossakowski, Stephanie Schlag, Paul Theys, Mark Schuster, Jennie Wertel**

**Secretary Report:**

Approval of April 2018 minutes: Paul, Sandy

**Treasurers Report:**

Current Balance: $12,705.37

Outstanding Bills: $3,000 owed to Lizer, ~$5,000 for second shade yet

Incoming Donations: K9 Karnival this weekend!!

**Community Fundraising:**

**Grant Writing** – UPDATE on Interns – Sami has joined us and is starting to submit some grants and a UWGB student, Jess is also looking to get involved

**K9 Karnival is THIS WEEK**

**Dog Park Branded items for sale online**

**Old Business:**

K9 Karnval Planning (running topic) – Coordinator and Co-coordinator roles to lead event

 Date: May 12th, 2018 10am – 2pm (Volunteers from 8:30am – ~3:00pm)

 Coordinator/Co-coordinator Roles: Sandy Kemper & Charity Schneider

 9:30am meeting to gather volunteers at shelter to get everyone on the same page

 Restrooms, take down plans, ticket breakdown, key volunteers,

Options for having a “package” with a coffee mug purchase or similar with the ticket – Through Café Press, purchase item and bring receipt for the K9 Karnival admission and pass. Items added to Café Press.

Previous booth/vendor list reviewed and will get letters inviting them to join us again. Add in other suggestions to build on the list.

Volunteer openings – potentially a few availabilities for set-up/take down;

Key volunteers at the event to wear some type of visible matching attire to help guide. (Vests, etc.)

 Updates: Vests for key volunteers

Future K9 Karnival Thoughts:

 Marketing push for future events – Social Media Intern?

 Rain/Shine Event Plan established sooner

 Fliers and other promo items for distribution in the month prior

Set-up and TV Interview – be available by 6:45am

Rain Plan Decided by Committee Group by about 6:15am, vendors will have availability for a post on Social Media by 6:30 – Rain Date is Sept. 22 @ Josten Park

Phase II+ Planning (running topic) – need a closer idea / update estimates for items for future planning to help decide what will actually be in Phase II but initial thoughts include:

 \*Water Bubbler with human and dog faucet/washer – cost of running water needed

Est: $40-50,000 (based on where hook-up allows)

 Proposed site and looking to get bids

 Permits being sought over next month or so

Trail-head Building and Area

Est: $300,000

Bridge cost

Est: $300,000

Entrance Structures and Picnic Shelter in Park

Est: $40,000

Kayak Launch

Est: $8,000 – may have some options for grants

 Additional Parking & Lighting Option
 Est: $25-30,000

\*Agility course/equipment – potentially donated and seek rocks/logs and natural items (Some logs for natural structures donated from the Village)

 Further Shade Structures – for further options in small dog area

 Other – based on available funding, estimates, and available grants

 Options for some shade structures for entrance areas to be built from Costco, etc.

\*Items to focus on for 2018

**Next Meeting Dates:** Park Pop-up Event Meeting May 23rd @ 9:15am at Laura Mossakowski LLC (2555 Continental Dr.; Green Bay, 54311) FOLLOWED BY COMMITTEE MEETING TO DISCUSS SPRING WORK DAY (Est. Start @ 10:30am)

**Construction & Maintenance Updates:**

Spring Work Day Plan (running topic) – need to stain, fertilize, plant around the fencing, mud-prone areas,

 Fertilizer would need to be pet safe or a plan to make it a safe time to do it – get Lizer’s input/feedback

 May need post hole digger to dig in gravel area for plants

 In spring look to re-seed areas that are sparse – Lizer to help with partitioning areas and re-seeding

 Stain rest of the posts

 Concrete posts to replace the wooden posts

 Limestone screenings to replace some of the pea-gravel areas that aren’t holding up well

 Gravel added to path? - Limestone screenings so it packs better and acts as disinfectant for shoes

 Little Free Library Station – needs post (station already donated) – needs park commission approval

 Set out the logs and other items from Village

 Tentative Date: June 9th, 2018 - 9am – 12pm – Lunch provided (Jennie’s mom to donate and set-up)

 Tractor needed to dig post holes (3 point hitch needed) – Community member to help?

Storage Options for Waste Station Bags on site – keep in water pump/meter enclosure? Build with option for small area for storage

Keep DNR Grants in focus for next year – Due May 1st each year

**Meeting Adjourned: 11:00am**